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Entity Number: 142115
Contact Person: Richard L.
Duncan

Applicant's Form Identifier: Yr5-System-Integrator
Phone Number: 915-434-1087

**Please Record ~~This~~ Form 470 Application Number For Future Reference:
~~This~~ Number Must Be Used To Complete Your Application,
If You Leave This Process Before The Application Is Completed.**

Form 470 Application#: 666710000370147

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FCC Form 470

Universal Service Program Description of Services Request

Approval by OMB
3060-0806

Estimated Average Burden Hours Per Response: 5.0 hours

This form is designed to help you describe the eligible telecommunications-related services you seek so that this data can be posted on the Fund Administrator Web Site and interested service providers can identify you as a potential customer and compete to serve you.

Please read instructions before completing

(To be completed by entity that will negotiate with Providers.)

Applicant's Form Identifier:

(Insert your own code to identify THIS Form 470)

em r

Form 470 Application #:

(To be inserted by Fund Administrator)

666710000370147

Block 1: Applicant Address and Identifications

(School, Library, or Consortium desiring Universal Service funding)

1. Name of Applicant: YSLETA INDEP SCHOOL DISTRICT			
2. Funding Year: Year 5 (07/01/2002 - 06/30/2003) <input type="checkbox"/>		3. Your Entity Number 142115	
4. Applicant's Street Address, P.O. Box, or Route Number			
a. Street 9600 SIMS DR			
City EL PASO	State TX <input type="checkbox"/>	Zip Code 5Digit 79925	Zip Code 4Digit 7200
b. Telephone number (915) 434 - 0000		c. Fax number (915) 435 - 9503	
d. E-mail Address richdunc@ysleta.isd.tenet.edu			
5. Type Of Applicant (Check only one box)			
<input type="radio"/> Library (including library system, library branch, or library consortium applying as a library)			
<input type="radio"/> Individual School (individual public or non-public school)			
<input checked="" type="radio"/> School District (LEA, public or non-public [e.g., diocesan] local district representing multiple schools)			
<input type="radio"/> Consortium (intermediate service agencies, states, state networks, special consortia)			
6a. Contact Person's Name: richard duncan		Copy 4a-d above to 6b-e below	
Correct and/or add any Contact Person's information below as necessary, then select your preferred mode of contact			
6b. Street Address, P.O. Box, or Route Number (if different from Item 4)			
<input type="radio"/> 9600 SIMS DR			
City EL PASO	State TX <input type="checkbox"/>	Zip Code 5Digit 79925	Zip Code 4Digit 7200

<input type="radio"/>	6c. Telephone Number (10 digits + ext.)	(915) 434 - 1087 ext.
<input type="radio"/>	6d. Fax Number (10 digits + ext.)	(915) 435 - 9503
<input checked="" type="radio"/>	6e. E-mail Address (50 characters max.)	richdunc@ysleta.isd.tenet.edu

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Schools and Libranes Division.

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Universal Service Program Description of Services Requested

Approval by OMB
30604806Entity Number: 142115
Contact Person: Richard L.
DuncanApplicant's Form Identifier: Yr5-System-Integrator
Phone Number: 915-434-1087**Block 2: Summary Description of Needs or Services Requested****7 This Form 470 describes (check all that apply):**

- a. ☒ Tariffed services - telecommunications services, purchased at regulated prices, for which the applicant has no signed, written contract. A new Form 470 must be filed for tariffed services for each funding year.
- b. ☒ Month-to-month services for which the applicant has no signed, written contract. A new Form 470 must be filed for these services for each funding year.
- c. ☒ Services for which a new written contract is sought for the funding year in Item 2.
- d. ☐ A multi-year contract signed on or before 7/10/97 but for which no Form 470 has been filed in a previous program year

NOTE: Services that are covered by a signed, written contract executed pursuant to posting of a Form 470 in a previous program year OR a contract signed on/before 7/10/97 and reported on a Form 470 in a previous year as an existing contract do NOT require filing of a Form 470.

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FCC Form 470

Universal Service Program Description of Services Requested

Approval by OMB
3060-0806

Entity Number: 142115

Contact Person: Richard L.
Duncan

Applicant's Form Identifier: Yr5-System-Integrator

Phone Number: 915-434-1087

Block 2: Summary Description of Needs or Services Requested**8 ☒ Telecommunications Services***Do you have a Request for Proposal (RFP) that specifies the services you are seeking ?*a ☐ **YES**, I have an RFP. Choose one of the following: It is available on the Web at _____
or via ☐ the Contact Person in Item 6 or ☐ the contact listed in Item 11.b ☒ **NO**, I do not have an RFP for these services.

If you answered NO, you must list below the Telecommunications Services you **seek**. Specify each **service or function** (e.g., local voice service) and quantity and/or capacity (e.g., 20 existing lines plus 10 new ones). See the Eligible Services List at www.sl.universalservice.org for examples of eligible Telecommunications Services, and remember that only common carrier telecommunications companies can provide these services under the Universal Service support mechanism. Add additional lines if needed.

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Enter More Services

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FCC Form 470

Universal Service Program Description of Services Request

Approval by OMB
3060-0806Entity Number: **142115**
Contact Person: **Richard L.**
DuncanApplicant's Form Identifier: **Yr5-System-Integrator**
Phone Number: **915-434-1087****Block 2: Summary Description of Needs or Services Requested**

9 <input checked="" type="checkbox"/> Internet Access <i>Do you have a Request for Proposal (RFP) that specifies the services you are seeking ?</i>
a <input type="radio"/> YES, I have an RFP Choose one of the following: It is available on the Web at _____
b <input checked="" type="radio"/> NO ,I do not have an RFP for these services. If you answered NO, you must list below the Internet Access Services you seek. Specify each service or function (e.g., monthly Internet service) and quantity and/or capacity(e.g., for 500 users). See the Eligible Services List at www.sl.universalservice.org for examples of eligible Internet Access Services. Add additional lines if needed.

Internet Access

for 63 Locations

Wireless Service(LAN,WAN)

for 63 Locations

High Bandwidth Service(56k,ISDN,DSL,

for 63 Locations

Maintenance/Installation

for 63 Locations

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3cmdB2_10_Next http://www.sl.universalservice.org/form470/block2_10.asp 44

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FCC Form 470

Universal Service Program Description of Services Required

Approval by OMB
3060-0806Entity Number: 142115
Contact Person: Richard L.
Duncan

Applicant's Form Identifier: Yr5-System-Integrator

Phone Number: 915-434-1087

Block 2: Summary Description of Needs or Services Requested

What kinds of services are you seeking for Internal Connections? (See the Eligible Services List at www.sl.universalservice.org for examples). Please answer the questions below if you select this category.

10 ☒ Internal Connections*Do you have a Request for Proposal (RFP) that specifies the services you are seeking ?*a ☐ YES, I have an RFP. Choose one of the following: It is available on the Web at _____
or via ☐ the Contact Person in Item 6 or ☐ the contact listed in Item 11.b ☒ NO, I do not have an RFP for these services.

If you answered NO, you must list below the Internal Connections Services you seek. Specify each service or function (e.g., local area network) and quantity and/or capacity (e.g., connecting 10 rooms and 300 computers at 56Kbps or better). See the Eligible Services List at www.sl.universalservice.org for examples of eligible Internal Connections Services. Add additional lines if needed.

Service or Function:

Wiring (CAT5, COAX, Fiber, Conduit, wiring)
Routers, Servers, Switches, HUBS, Upgrades
PBX, KSU, Console, Computers and U
Video CU, U, MPEG code, Multi-line
Maintenance/Installation, Onsite Tech
Wireless Service (WAN, LAN)
Video Equipment (Broadband Amplifier)
ATM Equipment (Edge Device, EMMI)
Hardware and Upgrades for Internal C
Internal Connections Components (Back
Operational Software and Upgrades, E-

Quantity and/or Capacity:

for 63 Locations
for 63 Locations
for 63 Locations
for 63 Locations
for 63 Locations
for 63 Locations
for 63 Locations
for 63 Locations
for 63 Locations
for 63 Locations
for 63 Locations

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Universal Service Program Description of Services Request

Approval by OMB
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Contact Person: Richard L.
DuncanApplicant's Form Identifier: Yr5-System-Integrator
Phone Number: 915-434-1087**Block 2: Summary Description of Needs or Services Requested**

11 (Optional) Please name the person on your staff or project who can provide additional technical details or answer specific questions from service providers about the services you are seeking. This need not be the contact person listed in Item 6 nor the signer of this form.

Name:

Title:

Telephone number (10 digits + ext.) Ext.

() -

Fax number

() -

E-mail Address

12. ☐ Check here if there are any restrictions imposed by state or local laws or regulations on how or when providers may contact you or on other bidding procedures. Please describe below any such restrictions or procedures, and/or provide a Web address where they are posted and provide a contact name and telephone number for service providers without Internet access.



13. (Optional) Purchases in future years: If you have plans to purchase additional services in future years, or expect to seek new contracts for existing services, summarize below (Including the likely time-frames).



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FCC Form 470

Universal Service Program Description of Services Reque

Approval by OMB
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Contact Person: Richard L.
DuncanApplicant's Form Identifier: Yr5-System-Integrator
Phone Number: 915-434-1087**Block 3: Technology Assessment**

14. ☐ Basic telephone service **only**: If your application is for basic local and long distance voice telephone service only, check this box and skip to Item 16.

IS. Although the following services and facilities are ineligible for support, they are usually necessary to make effective use of the eligible services requested in this application. **Unless** you indicated in Item 14 that your application is **ONLY** for basic telephone service, you must check at least one box in (a) through (e). **You** may provide details for purchases being sought.

a. Desktop communications software: Software required ☒ has been purchased; and/or ☐ is being sought.

b. Electrical systems: ☒ adequate electrical capacity is in place or has already been arranged; and/or ☐ upgrading for additional electrical capacity is being sought.

c. Computers: a sufficient quantity of computers ☒ has been purchased; and/or ☐ is being sought.

d. Computer hardware maintenance: adequate arrangements ☒ have been made; and/or ☐ are being sought.

e. Staff development: ☒ all staff have had an appropriate level of training or additional training has already been scheduled; and/or ☐ training is being sought.

f. Additional details: Use this space to provide additional details to help providers to identify the services you desire.

The Ysleta Independent School District is seeking a Technology
Implementation and Systems Integration Partner.

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3060-0806Entity Number: 142115
Contact Person: Richard L.
DuncanApplicant's Form Identifier: Yr5-System-Integrator
Phone Number: 915-434-1087

Area Codes and Prefixes

State	Area Codes	Prefixes
TX	915	434, 435, 590, 591, 592, 593, 594, 598, 751, 755,

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Below is a filled out sample FCC Form 470 Block 2 Items 7-10. In the column "Quantity and/or Capacity:" xx represents the number of buildings a service or equipment is required. "xx" must be replaced by the actual number of buildings in the district.

Block 2: Summary Description of Needs for Services Requested

7 This Form 470 describes (check all that apply):

a. ☒ Tariffed services - telecommunications services, purchased at regulated prices, for which the applicant has no signed, written contract. A new Form 470 must be filed for tariffed services for each funding year.

b. ☒ Month-to-month services for which the applicant has no signed, written contract. A new Form 470 must be filed for these services for each funding year.

c. ☒ A multi-year contract signed on or before 7/10/97 but for which no Form 470 was filed in a previous program year.

d. ☐ A multi-year contract signed on or before 7/10/97 but for which no Form 470 was filed in a previous program year.

NOTE: Services that are covered by a qualified contract for all or part of the funding year in Item 2 do NOT require filing of Form 470. A qualified contract is a signed, written contract executed pursuant to posting a Form 470 in a previous program year OR a contract signed on/before 7/10/97 and is noted on a Form 470 in a previous program year as an existing contract.

8 ☒ Telecommunications Services

Do you have a Request for Proposal (RFP) that specifies the services you are seeking?

a. ☐ YES, I have an RFP. Choose one of the following: It is available on the Web at _____ or via ☐ the Contact Person in Item 6 or ☐ the contact listed in Item 11.

b. ☒ NO, I do not have an RFP for these services.

If you answered NO, you must list below the Telecommunications Services you seek. Specify each service or function (e.g., local voice service) and quantity and/or capacity (e.g., 20 existing lines).

I have an RFP for the following services: _____

_____ provide these services under the universal service support mechanism.

Service or Function:	Quantity and/or Capacity:
basic telephone service (POTS, Centrex)	for xx buildings
long distance	for xx buildings
high bandwidth service (56kb/s, ISDN, DSL, frame relay, fractional DS-1, DS-3, OC-3, ATM, satellite, MAN, WAN, LAN interconnect)	for xx buildings
wireless service (cellular, PCS, paging, LAN, WAN)	for xx buildings
video service, interactive TV, distance learning	for xx buildings
maintenance/installation (inside wire maintenance)	for xx buildings

9 ☒ Internet Access

Do you have a Request for Proposal (RFP) that specifies the services you are seeking ?

a ☒ YES, I have an RFP. Choose one of the following: It is available on the Web at _____
or via ☐ the Contact Person in Item 6 or ☐ the contact listed in Item 11.

b ☒ NO, I do not have an RFP for these services.

If you answered NO, you must list below the Internet Access Services you seek. Specify each service or function (e.g., monthly Internet service) and quantity and/or capacity(e.g., for 500 users). See the Eligible Services List at www.sl.universalservice.org for examples of eligible Internet Access Services. Add additional lines if needed.

Service or Function:	Quantity and/or Capacity:
Internet access	for xx buildings
wireless service (LAN, WAN)	for xx buildings
high bandwidth service (56kb/s, ISDN, DSL, frame relay, fractional T-1, DS-3, OC-3, ATM, satellite, MAN, WAN, LAN interconnect)	for xx buildings
maintenance/installation	for xx buildings

10 ☒ Internal Connections

Do you have a Request for Proposal (RFP) that specifies the services you are seeking ?

a ☒ YES, I have an RFP. Choose one of the following: It is available on the Web at _____
or via ☐ the Contact Person in Item 6 or ☐ the contact listed in Item 11.

b ☒ NO, I do not have an RFP for these services.

If you answered NO, you must list below the Internal Connections Services you seek. Specify each service or function (e.g., local area network) and quantity and/or capacity(e.g., connecting 10 rooms and 300 computers at 56Kbps or better). See the Eligible Services List at www.sl.universalservice.org for examples of eligible Internal Connections Services. Add additional lines if needed.

Service or Function:	Quantity and/or Capacity:
wiring Cat3, Cat5, coax, fiber, conduit, and accessories	for xx buildings
routers, servers, switches, hubs, and upgrades	for xx buildings
PBX, KSU, ARS, console, components and upgrades	for xx buildings
all CODEC, MCU, MPEG encoder, multi media kit, PVRX, video group and desktop equipment, RMMI	for xx buildings
all installation on site and all documentation	for xx buildings
wireless service (LAN, WAN)	for xx buildings

video equipment (broadband amplifier, cable box and modem)	for xx buildings
ATM equipment (edge device, EMMI)	for xx buildings
hardware and upgrades for internal connections (CSU/DSU, antenna, DAT, line sharing device, media converter, modem, monitor, multiplexing, satellite dish, TA, terminal server, UPS, zip drive)	for xx buildings
internal connections components (backup power supply and batteries, cabinets, and power strips, circuit card, ethernet card, graphics card, hard disk array controller, RAID, MAU, NIC, SNMP module)	for xx buildings
operational software and upgrades, e-mail software	for xx buildings

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Entity Number: 142115
 Contact Person: Richard L.
 Duncan

Applicant's Form Identifier
 Phone Number: 915-434-10

Do not write in this area

Z 184 283 855

US Postal Service

Receipt for Certified Mail

No Insurance Coverage Provided.

Do not use for International Mail (See reverse)

Sent to	SUD-Form 470	
Street & Number	410 MS SMITH	
Post Office, State, & ZIP Code	38333 Greenville Dr.	
Postage	Laurens, KS	
Certified Fee		
Special Delivery Fee		66046
Restricted Delivery Fee		
Return Receipt Showing to Whom & Date Delivered		
Return Receipt Showing to Whom, Date, & Addressee's Address		
TOTAL Postage & Fees	\$	
Postmark or Date	11-1-01	

PS Form 3800, April 1995

Form 470 Application Number: 666710000370147

19. The applicant includes (Check one or both)

- a. ☒ schools under the statutory definitions of elementary and secondary schools found in the Elementary and Secondary Education Act of 1965, 20 U.S.C. Secs. 8801(14) and (25), that do not operate as for-profit businesses, and do not have endowments exceeding \$50 million; and/or
- b. ☐ libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any school (including, but not limited to) elementary and secondary schools, colleges and universities.

20. All of the individual schools, libraries, and library consortia receiving services under this application are covered by:

- a. ☐ individual technology plans for using the services requested in the application
- b. ☒ higher-level technology plans for using the services requested in the application
- e. ☐ no technology plan needed; application requests basic local and long distance telephone service only.

21. Status of technology plans if representing multiple entities with mixed status; check both a and b if

- a. ☒ Technology plan(s) has/have been approved by a state or other authorized body.
- b. ☐ Technology plan(s) will be approved by a state or other authorized body.
- e. ☐ The application requests basic local and long distance telephone service only; no technology plan needed.

22. ☒ I certify that the services the applicant purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value

23. ☒ I recognize that support under this support mechanism is conditional upon the school(s) or library(ies) I represent securing access to all of the resources, including computers, training, software, maintenance, and electrical connections necessary to use the services purchased effectively.

24. ☒ I certify that I am authorized to submit this request on behalf of the above-named entities, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

25. Signature of authorized person	<i>Vernon L. Butler</i>	26. Date	12/1/01
27. Printed name of authorized person	Vernon Butler		
8. Title or position of authorized person	Interim Superintendent		
29. Telephone Number	(915) 434-0035		

Form 470 Application Number: 666710000370147

YSLETA INDEP SCHOOL DISTRICT

9600 SIMS DR

EL PASO, TX 79925-7200

Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States (Code, 18 U.S.C. Sec. 1001).

NOTICE TO INDIVIDUALS: Section 54.504 of the Federal Communications Commission's rules requires all schools and libraries ordering services that are eligible for and seeking universal service discounts to file this Description of Services Requested and Certification Form (FCC Form 470) with the Universal Service Administrator, themselves or as pan of a consortium. 47 C.F.R. 5 54.504. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended, 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.504. All schools and libraries planning to order services eligible for universal service discounts must file this form themselves or as pan of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the personal information we request in this form. We will use the information you provide to determine whether approving this application is in the public interest. If we believe there may be a violation or potential violation of a FCC statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information in your application may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC, or (b) any employee of the FCC or (c) the United States Government, is a party of a proceeding before the body or has an interest in the proceeding.

If you owe a past due debt to the federal government, the taxpayer identification number (such as your social security number) and other information you provide may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide this information to these agencies through the matching of computer records when authorized.

If you do not provide the information we request on the form, the FCC may delay processing of your application or may return your application without action.

The foregoing Notice is required by the Privacy Act of 1974, Pub. L. No. 93-579, December 31, 1974, 5 U.S.C. § 552, and the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. 5 3501, et seq.

Public reponing burden for this collection of information is estimated to average 6 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comment regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, D.C. 20554.

Please submit this form to:

SLD - Form 470
P.O. Box 7026
Lawrence, KS 66044-7026
1-888-203-8100

For express delivery services or **U.S.**
Postal Service, Return Receipt
Requested, mail this form **to:**

SLD - Form 470
d/o Ms. Smith
3833 Greenway Drive
Lawrence, KS 66046
1-888-203-8100

Done

YSLETA INDEPENDENT SCHOOL DISTRICT
Purchasing Services

Request for Proposal

The Board of Trustees of the Ysleta Independent School District is requesting proposals for a
Technoloav **Implementation** and Svsterns Intearation Partner

Proposals will be accepted by the District until:
4:30 p.m. / November 15.2001.

All proposals are to be submitted to:

Ysleta Independent School District
Purchasing Services
9600 **Sims**
El Paso, Texas 79925

All envelopes must be annotated with the following:

NO: **22-1115-016RFP**

TITLE: Technoloav **Implementation** and Svsterns Intearation Partner

Instructionsto Offerors, specifications, terms and conditions are enclosed.



**YSLETA INDEPENDENT SCHOOL DISTRICT
PURCHASING SERVICES**

REQUEST FOR PROPOSAL

22-1115-016RFP

***Technology Implementation and Systems Integration Partner
Proposal Acknowledgment Form***

The undersigned affirms that she/he is duly authorized to submit and execute this proposal; that this company, corporation, ~~firm~~, partnership or individual has not prepared this proposal in collusion with any other respondent, and that the contents to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any other person or company prior to the official date and time of opening of this Request for Proposal.

The enclosed proposal is submitted in accordance with all instructions, specifications, definitions, conditions and contract provisions contained herein.

The signed offer by the vendor, together with all specifications, terms and conditions and any modifications to the original offer agreed to and accepted by the Ysleta Independent School District constitutes a binding contract between the two parties.

Offeror Name

Authorized signature

Address

Print or type signatory name

City / State Zip Code

Position / Title

Phone

Date

E-Mail

Fax Number

Web Page

YSLETA INDEPENDENT SCHOOL DISTRICT

Questionnaire to Determine Principal Place of Business Under LGC 2252.002, Texas.

General Information:

1. Legal Name of Business: _____
2. Street Address: _____
3. Post Office Box (if any) or Mailing Address if different from question #2.

4. City: _____ State: _____ Zip: _____
5. Telephone Number: (_____) _____
6. Indicate whether or not your business is in the Ysleta Independent School District area.
Yes _____ No _____ Unknown _____
7. Nature of Business (i.e., automobile dealer, electrical contractor, etc.):

8. Type of Business Organization (check one):
☐ Sole Proprietorship ☐ Other Legal Entity
☐ Partnership (general or limited) ☐ Corporation!

Questions Related to Principal Place of Business:

1. In what state is your principal place of business? _____
2. In what state, if any, is your business incorporated? _____
3. If business is a corporation, furnish the name and address of the agent for service:

4. ~~Is~~ Is your business authorized to do business under the laws of the State of Texas? _____
5. Do you transact business in more than one state? _____
If **so**, list all states in which you transact business:

6. In what state are the majority of your activities conducted?

7. List the total gross sales of your business within the last two calendar years. \$ _____
8. In what State does your business earn the largest percentage of its revenues? _____
What percentage is earned in Texas? _____

9. In what State is the largest percentage of the capital assets of your business located?

What percentage is located in Texas? _____

10. Give the address of your general offices where centralized control of your business is conducted? _____

11. In what State does the largest percentage of full-time equivalent employees of your business reside permanently? _____

What percentage resides permanently in Texas? _____

How many full-time equivalent employees reside permanently in Texas? _____

12. Give the name and residential address(es) of the officer(s), sole proprietor or partners of your business.

District or Officer

Printed Name

Printed Title



YSLETA INDEPENDENT SCHOOL DISTRICT PURCHASING SERVICES

REQUEST FOR PROPOSAL

22-1115-016RFP

Technology Implementation and Systems Integration Partner

Section I

Instructions for the Submission of Proposals

use of Solicitation. The purpose of this Request for Proposal is to obtain a proposal from a firm or dual, hereinafter referred to as "Vendor" or "Offeror", to select a Technology Implementation and ns Implementation Partner with the competence, expertise and resources necessary to assist the Ysleta ndent School District, hereinafter the "District", on behalf of the Board of Trustees, hereinafter, the d", in effectively introducing and applying technology throughout the District. The Vendor will assist strict in preparing applications on the District's behalf for E-rate funding and applying technology to ve student achievement and administrative practices in support of teaching and learning. A single r will be selected to be the strategic partner to implement, refine and support a state-of-the-art ology infrastructure that will provide world-class technology to the students and staff of the District. artner will primarily collaborate with the District's Director of Technology and others, as appropriate, District. The scope of the project will include all E-rate funded projects. All E-rate applications will mitted using the partner's SPIN number.

ess for Offers. Proposals shall be addressed as shown on the cover sheet and delivered to Purchasing es, 9600 Sims, El Paso, Texas.

ture Required. Solicitations will not be considered unless the proposal is fully completed and a al signature is provided by the offeror's authorized representative.

Submission. Only proposals in the possession of Purchasing Services, by the indicated day/date/time, be considered for contract award.

iration of Offers. Proposals should be typed, printed or written in ink. Proposals written in pencil will e considered for award.

drawal of Offers. If a proposal is retrieved prior to submission deadline, the person retrieving, must r receipt. A proposal may be withdrawn any time prior to award of contract by submitting a written igned request to the Director of Purchasing Services. An Offeror may withdraw a proposal, ened, prior to the official time of submission. After the official time of submission, all proposals ne the properly of the District.

ification of Offers. As part of negotiation with the District, proposals may be modified, but only in rg. Complete copies of each iteration of the proposal will be retained by the District.

posal. The District is processing this solicitation as a proposal. The content of any proposal(s) will be able for review only after contract award.

written
of the solicitation.
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- 1.18 Requests for Non-Disclosure of Information. If the offeror selected for award has requested in writing the nondisclosure of trade secrets and other proprietary data **so** identified, the Contracting Officer *or* his designee, shall examine the request in the proposal to determine its validity prior to entering negotiations. If the information **so** identified is determined to meet the exceptions of the Open Records Act it will be withheld from public disclosure; however, if, after award, a written request is received requesting disclosure under the Open Records Act, the information will be forwarded to the Attorney General for a decision. His decision about whether or not the information is protected by an exemption to the Open Records Act will be final. If the parties do not agree **as** to the disclosure of data in the contract, the Contracting Officer or his designee shall inform the offeror in writing what portion of the proposal will be disclosed and that, unless the offeror withdraws the proposal or protests, the proposal will **be so** disclosed. Information contained in offers not awarded the contract are not open to public inspection until award and will not be revealed to other offerors until after award of the contract.
- 1.19 Award of Contract. Award of a contract resulting **from** this solicitation may be made by action of the Board **or** by administrative action by a District official delegated that authority by the Board or Superintendent.
- 1.20 Required **Forms**. Offeror must complete the Felony Conviction Notification and Principal Place of Business Questionnaire forms at the end **of** this solicitation. Failure to do **so** may be grounds to declare an offer non-responsive.
- 1.21 Alternate Offers. Unless identified in the solicitation **as No** Substitutes, alternate offers will be accepted and considered provided they are equal to and meet all specifications of this solicitation which may include all specifications of the Brand used to identify the quality of the goods and/or services requested. The District reserves the right to make the final determination of whether an alternate offer is equal. It is the offeror's responsibility to provide, as part of its offer, descriptive literature and specification information on all alternates offered. References of current users should be included. If the offer is not clearly identified **as** alternate items, it is understood that the offer is for items exactly **as** specified in the Solicitation.

YSLETA INDEPENDENT SCHOOL DISTRICT
PURCHASING SERVICES

REQUEST FOR PROPOSAL

22-1115-016RFP

Technology Implementation and Systems Integration Partner

Section 2

CONTRACT

BETWEEN

YSLETA INDEPENDENT SCHOOL DISTRICT, a Texas public school district, hereinafter "District:

and

_____ a corporation ☒ a partnership ☐ a sole proprietorship (Check one), herein after "Vendor", authorized to conduct business in the State of Texas.

RECITALS

District wishes to contract with Vendor to obtain and/or convey goods, services, and/or rights as stipulated in Request for Proposal number 22-1115-016RFP. The Vendor accepts all terms and conditions of said proposal.

Standard Contract Terms and Conditions

Contract. The contract documents consist of any proposal documents issued or received pursuant to the processing of the request for proposals, the proposal, any addenda thereto, any document generated as part of negotiations, general correspondence, and any exhibits tied to District action leading to the award of contract.

Contract Term. The term of the contract will be as indicated in the special terms and conditions of the proposal narrative or as subsequently agreed to by the District.

Independent Business. Nothing herein shall be construed as creating the relationship of employer or employee between the District and the Vendor or between the District and the Vendor's employees. The District shall not be subject to any obligations or liabilities of the Vendor or its employees, incurred in the performance of the contract unless otherwise herein authorized. The Vendor is an independent contractor and nothing contained herein shall constitute or designate that the Vendor or the Vendor's employees shall be entitled to any of the benefits established for District employees, nor be covered by the District's Workers' Compensation Program.

Payment Terms. Payment shall be made to the Vendor only for services rendered. Original invoices are necessary for payment (the District will not pay from statements) and should be hand delivered or mailed to:

Ysleta Independent School District
Attn.: Accounts Payable
9600 Sims
El Paso, Texas 79925

Payment shall be made no earlier than 30 days after receipt of invoice unless earlier payment is approved by the District and made a part of this contract.

2.21 Workers' Compensation. No workers' compensation insurance has been or will be obtained by the District on account of Vendor or its employees or agents. Vendor shall comply with the workers' compensation laws of the State of Texas with respect to Vendor and Vendor's employees and agents.

A potential Vendor or the Vendor agrees to comply with state laws and rules pertaining to workers' compensation insurance coverage for **its** employees. If Vendor fails to comply with the Workers' Compensation Act and applicable rules when required **to do so**, the contract may be canceled effective immediately.

2.28 Other Applicable ~~Laws~~. Any ~~provision~~ required to be included in a contract of this type by any applicable and valid Executive order, federal, state or local law ordinance, rule or regulation shall be deemed to be incorporated herein.

YSLETA INDEPENDENT **SCHOOL DISTRICT**
Purchasing Services

Vendor's Offer to Request **for** Proposal

22-1115-016RFP
Technology Implementation and Systems Integration Partner
Section 3

PERFORMANCE STATEMENT. SPECIAL TERMS AND CONDITIONS

- 3.1 This is a contract to provide Technology Implementation and Systems Inteeration Partner to Ysleta Independent School District.

NUMBER OF COPIES OF PROPOSAL REOUIRED

- 3.2 A total of twelve (12) copies of each offer is required. Failure to provide the required number of copies may result in the offer being declared non-responsive.

CONTRACT TERM

- 3.3 The overall period of performance shall be effective from DATE OF CONTRACT AWARD through DECEMBER 31, 2005 WITH THREE (3) EACH ONE YEAR OPTIONS unless terminated sooner by one or both parties.
- 3.4 The District will comprise a negotiating team to arrive at any final contract document pursuant to this solicitation. Any and all Vendors will coordinate and communicate solely with Purchasing Services. Any communication regarding this solicitation/contract development, until final approval of any contract(s) , will be made to:

John **W.** Taylor, Jr.
Purchasing Agent
9600 Sims
El Paso, Texas **19925-1225**
(915)434-0289

Failure to adhere to this provision may result in rejection of any and all proposals.

- 3.5 References Required. Offeror must furnish a minimum of three (3) references **from** organizations and/or businesses that offeror **has** provided with similar services or items. The organization's name, a contact person, telephone number and a brief description of the items and services provided are required for each reference. Failure to submit the information may result in the offer being considered as non-responsive. Offeror, by furnishing these references, agrees to allow the District to contact any persons and/or organizations listed, and to utilize information obtained in evaluation of offer. The District reserves the right to check any references known to them and to use information received from such references in making the award.

3.6 SCOPE OF WORK

The purpose of this RFP is to select a strategic technology partner with the competencies, expertise and resources necessary to assist the District in effectively infusing technology throughout the district, utilizing the funding available from the Federal Government, generally known as E-rate. The technology infusion should result in significantly improved student achievement, and improved administrative practices in support of teaching and learning.

The District wishes to enter into a long-term strategic partnership with a technology provider for the purpose of implementing, refining and supporting a state-of-the-art technology infrastructure that **will** provide world-class technology to the students and staff of the District. The selected provider will coordinate and collaborate with the administration, obtaining specific approval, when and as necessary

The Technology Implementation and Systems Integration agreement will include all E-rate funded projects. The selected vendor should be prepared to assist the district with all aspects of the E-rate process and should demonstrate knowledge and experience in dealing with E-rate funded projects. The selected vendor will serve **as** the prime contractor for any projects funded through E-rate, and all E-rate applications will be submitted using the successful bidder's single SPIN number (Service Provider Information Number). Vendors must provide their **SPIN** number **as** part of this response. It is anticipated that the term of this partnership will be for a period of four **(4)** years, which will include a contract for the **first** year. There will be three **(3)** renewal option years with each option year to be awarded annually as a separate follow-on contract based on the previous year's performance. The decision will be at the sole discretion of the District. The performance of the technology provider on the previous year's scope of work will be measured against the Methodology for Measuring Results described in Section 3, Selection process, of this document.

The work itself will consist of all aspects of technology implementation for which the District desires to contract with the partner. The current technology program calls for the installation of new technology equipment, software and services **on** an on-going basis.

3.7 PROPOSAL

Criteria **for** Selection of a Strategic Technology Partner

The District has identified the factors itemized in sections 3.7.1 to section 3.7.8 as critical to a company's ability to effectively assist the District to infuse technology and better prepare students to be successful citizens and productive workers in the 21st century. To be considered for evaluation, companies must provide relevant responses to all sections of this RFP with particular attention to sections 3.7.1 through 3.7.8. The response to each sub paragraph below should be separated and identified. (**300** Evaluation Points Possible)

3.7.1 Availability and Quality of Resources (30POINTS)

The District is seeking a strategic technology partner that has the depth, breadth, and quality of resources necessary to complete all phases of a broad technology and service project. In addition, the timely availability of these resources and related support elements will be critical to project success.

Describe the various resources from your company that will be made available to assist the District in the execution of its mission.

Indicate the availability of each resource, e.g., full-time, part-time, or as required.

Indicate the availability of local resources to support the District.

Indicate the anticipated use of out-of-town resources to support the District.

Provide sample resumes and related experience summaries to demonstrate the competencies and experience of typical personnel who would be assigned to the District's program.

3.7.2 Staff Development and Training (20 Points)

The District recognizes that a Staff Development plan, specifically, designed to meet the needs and requirements of the school district, is essential to the success and growth of students, teachers and administrators.

A comprehensive staff development plan can offer services that will meet the needs of technology implementation. Describe how your company would implement an effective staff development and training program for the District. Include a description of the training materials or training manual that would be produced and provided to the District for future use in a "train the trainer" model. Also, describe your approach for class composition, class, size, training location, instructors, scheduling, registration, etc.

3.7.3 Project Management/Systems Integration (50 Points)

The District requires a project management function as part of the services delivered by the strategic technology partner. Service providers must describe their competencies to manage and coordinate project activities, resources, and communications. Service providers must address their capabilities in area to include but not limited to:

- A. Project management methodologies and tools
- B. Project planning and communications
- C. Quality assurance procedures
- A. Project management experience with large school districts
- B. Project management experience as a single vendor or "prime" systems integrator
- C. Methodology for measuring results

The strategic technology partner will work closely with The District project manager to ensure successful project delivery, effective management of project resources and efficient communications between the service provider and The District.

The District requires System Implementation services to be included as part of those delivered by the strategic technology partner. The District's continued transition to an integrated technology approach and migration to new technologies will require the selected provider to take an enterprise focus throughout project delivery. Service providers must describe their approach to systems integration and capabilities to provide these services to large student populations.

3.7.4 Technology Solutions (25 Points)

The District requires a network that will continue to provide the District with a modern, efficient and reliable network to support data and will eventually provide voice and video information transfer capabilities within and external to the members district buildings. Reliability and high performance are key requirements of this networking plan, as the District network continues to migrate to the base which must support the technology needs of the future.

This networking requirements includes, but not limited to, the following functional components

Physical Infrastructure Plans for building wiring, fiber optic distribution (or leasing), wiring closets, patch panels, etc.

Logical network designs such as switches, routers, gateways, etc. including routing, protocols carried (LAN and WAN), and rationales for such selections.

Network and Distributed Systems management approach

Video distribution plans, including coaxial cable, fiber optics, studio equipment, switching and distribution equipment, satellite down links, and operational requirements.

Installation of Hardware and Support

Asset management support for leased and purchased items.

Intranet and Internet access.

User training required to integrate these technologies into the curriculum and administrative process.

Please describe your approach, qualifications, and industry experience in the design and implementation of these network requirements in large school districts.

3.7.5 Commitment to K-12 Education (20 Points)

The responding provider must demonstrate a commitment to the K-12 education market. The District is interested in providers that understand the technology, administrative, and instructional challenges facing today's educators, children and administrators. A demonstration of the provider's K-12 commitment should include but not be limited to:

A description of your company's commitment to K-12 Education.

Examples of your company's activities as evidence of its commitment and support for K-12 Education.

Explanation of the size, type, and location of your company's relevant activities.

Description of your company's commitment to work with local contractors and business enterprises.

3.7.6 District funding considerations (100)

The District requires each vendor to address possible assistance in securing funding for technology infusion throughout the school district. In addition, the District desires to understand the up front investment that must be made with district funds to be prepared to take advantage of other funding opportunities.

Respond in general terms how such assistance will be provided and the funding sources expected to be utilized. Additional details should be provided in the following areas: (25 Points)

Describe in detail what the level of assistance might be provided

Provide a total amount of funding assistance anticipated for the sample configuration

Identify long-term considerations including the likelihood of multi-year funding assistance and the commitment of the vendor to provide such services to the District.

Identify how much effort will be required by the District in obtaining this funding.

Specify the services available to the district for project planning, specialized program assistance, and other services provided to the District dealing with funding assistance.(25 Points).

Specify the Costs to the District for all services discussed in the previous item (#2).(25 Points)

Provide at least 3 references where the District/vendor partnership has been successful in securing funding for technology projects.(25 Points).

3.7.7 Pricing Model and Cost Assurances (25 Points)

As with any project, cost is a consideration. The District understands that a strategic partnership as described in this RFP, does not allow for firm, fixed pricing in all areas as the specific scope of work necessary for such pricing is impossible to ascertain. Prospective bidders should note that this RFP does not require, a firm fixed price, a cost plus proposal, or any other specific cost information with the exceptions of: a cost schedule for services and costs for Specialized Services for funding assistance. However, it is vitally important that The District receives value for its dollar in the other areas included in this scope of work and be able to demonstrate this to the District Board. Consequently, prospective bidders are required to provide a proposed pricing model that will:

- Be able to demonstrate throughout the life of the contract that the costs associated with this partnership are within normal and customary charges for the type of services provided.
- Be simple to administer as specific scopes of work are developed.
- Meet all statutory requirements for record keeping reporting and auditing of public funds.
- Adhere to district purchasing policy.
- Be flexible in working within established budgets.

Include a proposed schedule of hourly charges and/or other services based pricing, your company would normally use for a project of this scale.

Bidders are encouraged to provide any additional ideas, concerns or strategies for accomplishing the above.

This criterion is very important to the potential success of any prospective bidders and your particular attention to providing a unique and workable implementation is strongly recommended. This criterion will be a major factor in evaluating the contractor's previous year's performance for determining the annual renewal/non renewal of this contract.

Contingent upon negotiations with the selected vendor, a specific price quote may be required upon completion of the final negotiated contract for the E-rate eligible projects. This information will be submitted on the District 471 application. Specific pricing will be required for any additional projects

3.7.8 Other Vendor Attributes (30 Points)

The District has also determined that a company's background experience, and financial stability is essential for the success of a long-term strategic relationship with its selected Strategic Technology Partner. In addition, the satisfaction of clients with the quality and cost effectiveness of services and products provided by the vendor is also critically important. Vendors responding to this RFP should include information about their company's experience, financial stability, and quality of services and products and satisfaction of their clients. A minimum of three (3) references must be provided. Preferred references would be other large school districts. Vendors must provide project scope and contract information.

3.8 EVALUATION

Each proposal will be reviewed for completeness prior to evaluation. If the proposal is not complete, it will be declared non-responsive. Responses will be evaluated by the evaluation team and assigned point totals for each section listed in paragraph 3.6 (above). The top three (3) responses will be selected as finalists. The finalists may be required to present and answer questions to the evaluation committee. The committee will recommend a single vendor to serve as the District's Technology Implementation and Systems Integration Partner. The District may decide to select a recommended Partner on the basis of a significantly higher point total in the initial evaluation, and waive the other finalist's rights to interviews.

3.9 NEGOTIATIONS

The District reserves the right to enter into negotiations with the provider deemed most qualified to arrive at a contract that will best meet the District's needs in terms of price, service and response.

3.10 METHODOLOGY FOR MEASURING RESULTS

Particular attention should be paid to development of the methodology for measuring results. This will provide the basis of evaluation for award or non-award of the follow-on option years under this contract. Your method should include those concerns detailed in Paragraph 3.7.7, Pricing Model and Cost Assurances